



ANNUAL RESEARCH GRANT

APPLICATION FORM

Please complete this form after having read the Guidelines for the submission of a NAGS Annual Research Grant Application.

Applications for an Annual Research Grant will be received between 1 August and 15 October each year.

- 1. Project Title** (*provide a short descriptive title of no more than 20 words*)

- 2. Project Summary** (*in no more than 150 words, summarise the aims significance and expected outcomes*)

Attach as a separate document to this application a more detailed statement of project details. The statement is to address, using the following headings:

- Proposed duration of project, including start and end date
- Lay description (*a brief outline, including what the researchers and participants will be required to do*)
- Aims of and justification for the research (*a brief literature review, justify the significance of this project, and where relevant state the hypotheses to be tested*)
- Proposed methodology
- Expected outcomes
- Timetable of phases of the research project
- Investigator's qualifications and experience



3. Researcher details

Chief Investigator:

Title, Initials, Surname	
Current Appointment	
Organisation (<i>if applicable</i>)	
Current Mail Address	
Phone number, Fax number	
Email address	
Highest qualification	

Other investigators:

Title, Initials, Surname	
Current Appointment	
Organisation (<i>if applicable</i>)	
Current Mail Address	
Phone number, Fax number	
Email address	
Highest qualification	

Title, Initials, Surname	
Current Appointment	
Organisation (<i>if applicable</i>)	
Current Mail Address	
Phone number, Fax number	
Email address	
Highest qualification	



4. Detailed Budget

ITEMS <i>(detail personnel, equipment, materials, travel other)</i>	Amount Requested <i>(AUD\$)</i>
Personnel	
Equipment	
Materials	
Travel <i>(include airfare to NAGS conference - not to exceed \$2,500)</i>	
Other <i>(specify)</i>	
Other <i>(specify)</i>	
TOTAL	

Note:

All amounts must be GST inclusive.

Total must be less than \$10,000.

Travel and accommodation must not exceed \$2,500.00

5. Additional Project details

5.1 Has an applicant submitted an application for funding for this project or any part thereof to any other agency? Yes No

If yes, please provide details.

5.2 In what geographic region will the research be conducted?

5.3 Is this research project part of a higher academic degree qualification?

Yes No

If yes, please provide details.



6. Certification by auspicing organisation (if applicable)

I certify that:

- This organisation supports this application and if it is successful, will provide basic infrastructure support for the project;
- The project can be accommodated within the general facilities of this organisation and sufficient working and office space is available for any additional staff;
- I am prepared to have the project carried out within this organisation under the circumstances set out by the applicant/s;
- The amount of time which the investigators will be devoting to the project is available given current work loads
- This organisation accepts responsibility for the receipt, administration and dissemination of funds as expenditure for the project and will ensure that proper records of income and expenditure are kept.

Name: _____ Signature: _____

Position: _____

7. Documents to accompany this application form:

7.1 Project plan (maximum 3-4 pages), described in Section 2 above.

7.2 Additional Material

- CV of Chief Investigator
- A list of publications from all researchers involved in the project, for the last 5 years;
- A half page statement of the research team's research track record (*previous performance*);
- Statement of ethics approval from an accredited ethics committee;
- If research requires cooperation of other agencies/organisations, a letter indicating willingness to participate; and
- Timetable, breaking the research into phases over the proposed time (*maximum 11 months*).

7.3 The NAGS committee reserves the right to request additional information from research grant applicants relevant to consideration of a research grant application.

7.4 The NAGS committee retains the right to retain ownership of any items of capital equipment purchased as the result of research conducted under a NAGS Annual Research Grant.



8. Agreement by Chief Investigator

I acknowledge:

- I have read and understood the guidelines which describe the NAGS Research Grant;
- If a grant is awarded, the funds will be used only for the purposes described in the application;
- All funds shall be fully accounted for and audited on conclusion of the project and any funds not expended shall be returned to the Association;
- I will comply with and provide the outcomes stipulated in those guidelines, particularly:
- Acknowledgement of NAGS' contribution in any publications;
- Presentation of a final report to the NAGS committee no later than 1 November in the year following the grant; and
- Findings of the research will be presented at the next NAGS conference.

Name: _____ Signature: _____

Position: _____ Date: _____